

**GROUP REGISTRATION**

1. For the entitlement of special group rate, the group registration is only applicable for group with a minimum of 5 delegates.
2. To help us process your group registration, please fill up the Form provided below and return it to us by e-mail to: wvpamy2018@gmail.com latest by 31 July 2018.
3. For the benefit of getting reduced fee rate for group registration, payments must be made before the deadline of 31July 2018.
4. For confirmation and acceptance of group registration, please send your final list of delegates not later than 1 September 2018 to the same e-mail address. Preliminary name list before or after this date shall not be accepted.
5. In the event that you are not able to submit the name at the time of booking, please insert you company name. (For example XXX1, XXX2, etc.). Please note that confirmation on the name should be finalized latest on 15th of September 2018. Any changes/cancellation after this date will be subjected to a name change fee as stipulated.
6. On-site pick-up for group registration for group leaders will be available upon request.
7. All payments are to be made by bank transfer for international delegates or by internet banking for local delegates.
8. **Cancellation policy:**
* Refund will be processed after the event
* Cancellation request made before 31 August 2018 – 50% refund
* Any cancellation request made after 1 September 2018, no refund will be given
1. Fee for this Asia Meeting participants include:
* Event proceedings
* Refreshment and coffee break
* Lunch
1. Please fill up the Form below.

**WVPA ASIA MEETING 2018 GROUP REGISTRATION FORM**

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| --- | --- | --- |
| Company/Group Name | : |  |
| Booking Agency (if relevant) | : |  |
| Contact Person’s Name | : |  |
| E-mail | : |  |